



3 WEEKS FACULTY DEVELOPMENT PROGRAMME

ON

ONLINE TEACHING PLATFORMS & TOOLS

(01-19 September, 2020)

ORGANIZED BY

INSTITUTE OF ADVANCED STUDIES IN EDUCATION (IASE) SRINAGAR,
FORMERLY GOVERNMENT COLLEGE OF EDUCATION

&

SCROLLWELL EDUTECH LLP
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Registration Fee 349/-

Platform



Google Meet

Time 04:30 - 06:30 PM

Registration Link

<https://rzp.io/l/ttpsgr>

E-CERTIFICATE (WITH INDIVIDUAL ID) WILL BE PROVIDED TO THE ATTENDEE PARTICIPANTS
AFTER SUBMISSION OF LEARNING OUTCOME TEST
FOR ALL INFORMATIONS RELATED TO FDP DO JOIN THE WHATSAPP GROUP AFTER REGISTRATION.

ABOUT PROGRAM

Due to the ongoing COVID pandemic, almost all the institutes across the globe are forced to change their course & exam delivery to online mode from their conventional face to face delivery method. So, there is an abrupt need to redesign the instructional strategies for online and distance learning. In keeping with this, Short Term Training Program on Learning Management System using the various platform has been planned.

OBJECTIVE

- ✓ To use the Online Platform to develop online courses.
- ✓ To understand the process of planning, designing, and delivering online courses.
- ✓ To design and develop online quizzes and assignment modules.
- ✓ To design assessment methods and analytics tools.

WHAT WE WILL LEARN

MODULE 1	
Date	Topics
Sept 01, 2020	<ul style="list-style-type: none">✓ Learn to take Quiz, Registration and any submission you need using Google Forms.✓ How to prevent Students/Participants from Cheating in online Quizzes and Tests. (Add-on)✓ How to Provide Automatic Certifications to Participants/Students for a test. (Add-on)
Sept 02, 2020	<ul style="list-style-type: none">✓ Using Google Classrooms to assign work (Quiz, Assignments, Learning Resources, and Questions) to students in an organized manner and evaluate effectively.✓ Testmoz and other similar tools for Productivity.
Sept 03, 2020	<ul style="list-style-type: none">✓ Learning to take Live Classes of Students using Tools like Google Meet Zoom Cisco WebEx MS-Teams.
Sept 04, 2020	<ul style="list-style-type: none">✓ Add-ons & Tricks for Online Teaching Tools to Boost Productivity, take Attendance, use whiteboard and Work Effectively in Online Teaching.
Sept 05, 2020	<ul style="list-style-type: none">✓ Assignment 1 "Assignment to test the concepts learned in Module 1"
MODULE 2	
Sept 07, 2020	<ul style="list-style-type: none">✓ Learning Microsoft Word, its tools and Add-on's to boost productivity with working on a Project.
Sept 08, 2020	<ul style="list-style-type: none">✓ Learning to create 'Effective Presentations using Microsoft PowerPoint' and additional tools that make the Processes easier than ever.
Sept 09, 2020	<ul style="list-style-type: none">✓ Moving from essentials to some advanced in the Microsoft Excel/Spreadsheets.✓ Organizing Data using tools in Excel
Sept 10, 2020	<ul style="list-style-type: none">✓ Creating Charts and Graphs in MS Excel✓ Add-on's for Excel/Sheets you will thank off to make your work a lot easier.
Sept 11, 2020	<ul style="list-style-type: none">✓ Assignment 2 "Assignment to test the concepts learned in Module 2"
MODULE 3	
Sept 14, 2020	<ul style="list-style-type: none">✓ Engaging Poster and Brochure Designing using Microsoft Office and other Additional Tools
Sept 15, 2020	<ul style="list-style-type: none">✓ Creative Logos, Business Cards and Email Templates Designing
Sept 16, 2020	<ul style="list-style-type: none">✓ "Assignment 3 to test the concepts learned in Module 3"
MODULE 4	
Sept 17, 2020	<ul style="list-style-type: none">✓ "Other than technical topics this additional module will help you to enhance your soft skills to teach effectively" and Revision

BONUS

As Bonus to this Workshop, you will get the Recorded videos of the session, Learning Resources/Step by Step Guide and helpful E-books for self-learning.

FOR MORE DETAILS

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