

(S) Copy (19)

**Office of the Principal,**  
**Government College of Education, M.A Road Srinagar,**  
 (NAAC RE-ACCREDITED GRADE "A" (CGPA 3.52))  
 Telephone no: - 2475368, Fax: 0194 2479807

**MINUTES OF MEETING**

An Annual meeting of the Staff General Council was held on 7<sup>th</sup> April, 2016 at 01:00pm in the office chamber of Madam Principal, Prof. (Dr.) Parveen Pandit. The meeting was chaired by Madam Principal, and the following staff members were present;

- |                                       |                            |
|---------------------------------------|----------------------------|
| 1. Prof. Munawar Sayeed               | 2. Prof. Seema Naz         |
| 3. Prof. Bashir Ahmad Bhat            | 4. Dr. Showkat Afza        |
| 5. Prof. Gurmeet Kour                 | 6. Prof. L.S. Sodhi        |
| 7. Mr. Mohammad Ayoub (PTI)           | 8. Prof. Alima Mudasir     |
| 9. Prof. Ulfat Jan                    | 10. Prof. Shamas-ud-Din    |
| 11. Dr. Sabeena Rasool                | 12. Prof. Abdul Wahid Wali |
| 13. Mrs. Sumaiya Sadiq                | 14. Mr. Saleem Parvaiz     |
| 15. Mr. Fazl Illahi                   | 16. Mr. Arshid Sualeh      |
| 17. Mrs. Daljeet Kour                 | 18. Mr. Irfan-ul-Hassan    |
| 19. Mrs. Shagufta Hassan (Sr. Asstt.) |                            |

In the meeting a warm Welcome was accorded to the Madam Principal by the faculty members. Madam Principal deliberated on various issues regarding the development of the college and emphasized on the seriousness and diligence of the staff towards the enhancement of educational standards.

**The Agenda of the meeting was:**

1. Re-constitution of various existing committees.
2. Constitution of new committees.
3. Introduction of new Programmes.
4. Discussion about Academic Affairs and formulation of future course of action.
5. Up gradation of infrastructure and Learning Resources

The agenda was discussed threadbare and the following decisions were taken in the meeting unanimously.

1. Re-constitution of various existing committees and constitution of new committees.

Chairperson	Prof. (Dr.) Parveen Pandit
Staff Secretary	Prof. B.A. Bhat
Joint Staff Secretary	Prof. (Dr.) Showkat Afza
Dean Students Welfare	1. Prof. Munawar Sayeed (Female Dean) 2. Prof. Gurmeet Kour (Female Dean) 3. Prof. Abdul Wahid Wali (Male Dean)
Vigilance Officer	Prof. B.A. Bhat
College Advisory Committee	Prof. Munawar Sayeed <b>Convener</b> (Convenors of all the committees are the members of Advisory Committee)
Finance/Purchase Committee	Mr. Mohd. Ayoub <b>Convener</b> Prof. Seema Naz <b>Co-Convener</b> Prof. B.A. Bhat <b>Member</b> Prof. Gurmeet Kour <b>Member</b> Prof. Showkat Afza <b>Member</b> Prof. L.S.Sodhi <b>Member</b> Prof. Abdul Wahid <b>Member</b> Mrs. Shagufta Hassan <b>Sr. Assistant</b> Mrs. Altafa Yasmeen <b>Accountant</b> Mr. Mohd. Ashraf <b>Store Keeper</b>
<u>Head of Department(M.Ed/B.Ed)</u>	Prof. Seema Naz <b>M.Ed</b> Prof. Bashir Ahmad Bhat <b>B.Ed</b> Prof. S.D Ahangar <b>Member</b> Prof. Gurmeet Kour <b>Member</b> Mr. Irfan-ul-Hassan <b>Member</b> Ms. Daljeet Kour <b>Member</b>

Examination / Internal Assessment Committee



Prof. Seema Naz	Coordinator
Prof. B.A. Bhat	Co-coordinator
Prof. Gurmeet Kour	Member
Dr. Showkat Afza	Member
Prof. Shamus-u-Din	Member
Prof. Abdul Wahid	Member
Ms. Najam-us-Saqib	Member
Ms. Saltanat	ICT

Academic Council

Prof. Munawar Sayeed	Convenor
Mr. Fazl Illahi	Co-Convenor
Prof. Seema Naz	Member
Prof. Bashir Ahmad Bhat	Member
Prof. Gurmeet Kour	Member
Prof. Alima Mudasir	Member
Prof. Ulfat Jan	Member
Mr. Mukhtar Ahmad	I/C Computers
Mr. Ruheed Gul (School Edu. Deptt)	Member
Prof. N.A. Nadeem	Member
Mr. G.R. Shah (CEO, Anantnag)	Member
Prof. Manzoor Ah. Wazir	Member
Mrs. Shagufta	Assistant
Ms. Shakeela	Assistant

Admission Committee

Prof. B.A. Bhat	Convenor
Dr. Showkat Afza	Member
Prof. Gurmeet kour	Member
Dr. Sabeena Rasool	Member
Prof Nuzhat Nasreen	Member
Ms. Daljeet Kour	Member
Mr. Irfan-ul-Hassan	Member
Ms. Najam-us-Saqib	Member

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ICT  
Dealing Assistant

Tech. Assistant

Ms. Saltanat

Ms. Shaista Khan

College Planning, Development and Construction Committee

Prof. L.S. Sodhi

Convenor

Prof. S.D. Ahanger

Member

Prof. Nuzhat Nasreen

Member

Prof. Abdul Wahid

Member

Ms. Mohd. Ayoub

Member

Mrs. Shagufta Hassan

Member

Mrs. Altaf Yasmeen

Accountant

Mr. Jeelani (AEE, R&B)

Member

Mrs. Dilshada

I/C Records

Human Resource Management Committee (Time Table Committee & Local Fund Committee)

Prof. Seema Naz

Convenor

Prof. Gurmeet Kour

Co-Convenor

Dr. Showkat Afza

Member

Prof. Ulfat Jan

Member

Prof. Alima Mudasir

Member

Prof. Abdul Wahid

Member

Ms. Daljeet Kour

Member

Ms. Shugufta

Member

POT Committee

Prof. Gurmeet Kour

Convenor

Prof. B. A Bhat

Co-Convenor

Prof. S.D Ahangar

Member

Prof. Ulfat

Member

Prof. Nuzhat Qazi

Member

Prof. Nuzhat Nasreen

Member

Dr. Sabeena Rasool

Member

Mrs. Daljeet Kour

Member

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Mr. Saleem Parvaiz  
Mrs. Bilquis  
Ms. Shaista Khan

Member *M. Par*  
Dealing Assistant *Q*  
Tech. Asstt. *[Signature]*

NSS Committee

Prof. Gurmeet Kour  
Dr. Sabeena Rasool  
Ms. Daljeet Kour  
Mr. Arshid Sualih  
Mrs. Shakeela  
Mr. Zuhaib Bashir

Programme Officer  
Programme Officer *[Signature]*  
Member *D/S*  
Member  
Assistant  
Tech. Asstt. *[Signature]*

College Beautification Committee

Mr. Arshid Sualih  
Mr. Irfan-ul-Hassan  
Mr. Saleem Parvaiz  
Mrs. Daljeet Kour  
Mrs. Dilshada  
Mr. Mohammad Ismail  
Mr. Jahangir Ahmad

Convenor  
Member *[Signature]*  
Member *[Signature]*  
Member *D/S*  
Dealing Assistant *[Signature]*  
Gardener  
Sweeper

Committee for Curricular (Educational Activities)

Dr. Showkat Afza  
Prof. Gurmeet Kour  
Mr. Fazl Illahi  
Prof. Abdul Wahid  
Prof. Alima Mudasir  
Mr. Saleem Parvaiz  
Mr. Irfan-ul-Hassan  
Mrs. Dilshada Akhter  
Ms. Nida Gulzar

Convenor *[Signature]*  
Member  
Member  
Member *[Signature]*  
Member *[Signature]*  
Member *[Signature]*  
Member *[Signature]*  
Assistant *[Signature]*  
Tech. Asstt. *[Signature]*

Committee for Co-curricular Activities/Talent Tracing/Performing Art (Music)

Prof. Gurmeet Kour	Coordinator
Prof. Nuzhat Nasreen	Member <i>[Signature]</i>
Prof. Nuzhat Qazi	Member
Mrs. Daljeet Kour	Member <i>[Signature]</i>
Mr. Fazl Illahi	Member
Mr. Arshid Sualih	Member
Mrs. Shakeela Akhter	Assistant

Library Committee

Ms. Sumaiya Sadiq	Convenor
Prof. Abdul Wahid Wali	Member <i>[Signature]</i>
Dr. Sabeena Rasool	Member <i>[Signature]</i>
Prof. Shamas-ud-Din	Member
Mr. Saleem Parvaiz	Member <i>[Signature]</i>
Ms. Roohi Jan	Dealing Assistant <i>[Signature]</i>

Library Advisory Committee

Prof. Abdul Wahid	Convenor <i>[Signature]</i>
Prof. Munawar Sayeed	Member <i>[Signature]</i>
Prof. Seema Naz	Member
Prof. Gurmeet Kour	Member
Mr. Fazl Illahi	Member
Mrs. Sumaiya	Chief Librarian

Social & Protocol Committee

Dr. Showkat Afza	Convenor <i>[Signature]</i>
Mr. Mohd Ayoub	Co-Convenor
Dr. Sabina Rasool	Member <i>[Signature]</i>
Prof. Nuzhat Nasreen	Member <i>[Signature]</i>
Prof. Ulfat Jan	Member
Prof. Nuzhat Qazi	Member

Ms. Sumaiya Sadiq  
Mrs. Daljeet Kour  
Mrs. Roohi Jan

Member  
Member  
Helper

Auditorium/Conference Hall Committee

Prof. Gurmeet Kour  
Prof. L.S. Sodhi  
Prof. S.D. Ahangar  
Mr. Saleem Parvaiz  
Mr. Arshid Sualih  
Mr. Sajad Ahmad  
Mr. Mohd. Ashraf  
Mr. Zahoor Ahmad

Convenor  
Co-Convenor  
Member  
Member  
Member  
Assistant  
Store Keeper  
Chowkidar

Board of Studies /Research Council

Prof. (Dr.) Parveen Pandit  
Dr. Showkat Afza  
Prof. Shamas-u-Din  
Prof. Seema Naz  
Prof. Nuzhat Qazi  
Dr. Sabina Rasool  
Mr. Fazl Illahi  
Prof. Ulfat Jan  
Mrs. Nahida Majeed  
Mr. Saleem Parvaiz  
Mr. Mukhtar Ahmad  
Mr. Masroora  
Mr. Abdul Kareem

Chief Co-ordinator  
Coordinator  
Member  
Member  
Member  
Member  
Member  
Member  
Member  
Member  
Dealing Assistant  
Dealing Assistant  
Helper

UGC Committee

Prof. B.A. Bhat  
Prof. Gurmeet Kour  
Prof. L.S. Sodhi  
Mr. Irfan-ul-Hassan  
Prof. Abdul Wahid Wali  
Ms. Shakeela Akhter

Convenor  
Co-Convenor  
Member  
Member  
Member  
Dealing Assistant

Sports Committee

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Mr. Mohd. Ayoub	Convenor
Prof. Gurmeet Kour	Co-convenor
Prof. Nuzhat Qazi	Member
Prof. Nuzhat Nasreen	Member <i>Nuzhat</i>
Mrs. Daljeet Kour	Member <i>DJ</i>
Prof. Ab. Wahid Wali	Member <i>AW</i>
Mr. Roohi Jan	Helper <i>Rjan</i>

Publication Committee


Prof. Seema Naz	Convenor
Prof. Shamas-ud-Din	Member
Dr. Showkat Afza	Member <i>SA</i>
Prof. Gurmeet Kour	Member
Prof. Alima Mudasir	Member <i>Alima</i>
Dr. Sabina Rasool	Member <i>SR</i>
Mr. Irfan-ul-Hassan	Member <i>Irfan</i>
Ms. Nidah Gulzar	Tech. Assistant <i>NG</i>

College IQAC


Prof. Parveen Pandit	Chairperson
Prof. Tariq Kawoosa	Director Colleges
Prof. Munawar Sayeed	Coordinator <i>MS</i>
Prof. Shamas-u-Din	Member
Prof. Ulfat Jan	Member
Prof. B.A. Bhat	Member <i>Bhat</i>
Prof. Nuzhat Nasreen	Member <i>Nuzhat</i>
Ms. Nighat Shafi Pandit	NGO
Prof. Qurat	Social Activist NGO
Prof. Farhat Tasneem	Alumni
Prof. Manzoor Ah. Wazir	Alumni
Dr. M.S. Allie	Parent
Mr. Madhosh	Educationist
Mr. Nazir Ahmad Motta	Alumini







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Mr. Altaf	Alumini
Mr. Mubashir	Alumini
Dr. Majeed	Alumini
Mr. Mukhtar Ahmad	Tech. Asstt. 


College Alumni Association "Qandeel"

Prof. Agha Ashraf Ali	Patron
Prof. Iqbal Nazki	President
Dr. Parveen Pandit	Chairperson
Prof. Munawar Sayeed	Secretary
Prof. Gurmeet Kour	Co-ordinator
Prof. Ulfat Jan	Treasurer
Prof. Mehmooda Nazki	Vice-President
Mr. Syed Ahmed Syed	Member
Prof. M.S. Allie	Member
Dr. Najam-ud-Din	Member
Dr. Sabeena	Member 
Mr. Qazi Mohd. Amin	Member
Prof. Nuzhat Qazi	Member
Mrs. Naseema Shah	Member
Mrs. Shugufta	Dealing Assistant

Physical Verification/Internal Audit Committee

Prof. B.A. Bhat	Convenor 
Dr. Showkat Afza	Member 
Prof. L.S Sodhi	Member 
Mr. Mohd. Ayoub	Member 
Prof. Shamas-ud-Din	Member
Mr. Mohd. Ashraf	Assistant

Committee against Sexual Harassment (Cash)

Prof. Gurmeet Kour	Convenor 
Dr. Showkat Afza	Member
Prof. Nuzhat Qazi	Member

Mr. Fazl Illahi	Member
Mrs. Birjis	Legal Advisor
Mrs. Qurat-ul-Ain	NGO
Prof. Abdul Wahid Wali	Member

Grievances & Redressal Cell (General/SC/ST)

Prof. Alima Mudasir	Convenor
Prof. Nuzhat Nasreen	Member
Dr. Sabeena Rasool	Member
Mrs. Sumaiya Sadiq	Member
Mrs. Daljeet Kour	Member
Mrs. Dilshada	Dealing Assistant

Career Counseling Cell

Prof. Munawar Sayeed	Convenor
Prof. Gurmeet Kour	Co-Convenor
Prof. Ulfat Jan	Member
Prof. Nuzhat Nasreen	Member
Mr. Fazl Illahi	Member
Prof. Alima Mudasir	Member
Mrs. Kouser	Assistant

Placement Cell

Prof. Gurmeet Kour	Convenor
Prof. B.A. Bhat	Member
Mr. Fazl Illahi	Member
Prof. Nuzhat Qazi	Member
Ms. Najam-us-Saqib	Assistant

ICT/Technology Committee

Prof. Ab. Wahid Wali	Coordinator
Prof. Shamas-u-din	Member
Mrs. Sumaiya Sadiq	Member
Mr. Mukhtar	Member
Ms. Masroora	Assistant
Mr. Aasif Shah	Assistant

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Mr. Zuhaib	Assistant
Mrs. Khalida	I/C Technology
Mr. Abdul Kareem	Helper

Canteen Committee

Prof. Shamas-ud-Din	Convenor
Mr. Mohd Ayoub	Member
Prof. L.S. Sodhi	Member
Prof. Alima Mudasir	Member
Prof. Arshid Sualih	Member
Ms. Altafa Yasmen	Member
Ms. Shakeela	Assistant

Community Development Committee

Prof. Ulfat Jan	Convenor
Mr. Saleem parvaiz	Co-convenor
Mr. Arshid Sualih	Member
Ms. Shakeela Akhter	Dealing Assistant

Health care Centre

Prof. Mohd. Ayoub	Convenor
Mrs. Daljeet Kour	Co-Convenor
Mr. Arshid Sualeh	Member
Dr. Roohi Dewan	Medical Officer
Dr. Suhail Tanveer	Dental Surgeon
Mrs. Tasleema Jan	Sr. Pharmacist
Ms. Fareeda Koul	Health Educator
Mr. M. Ishfaq	Nursing Orderly

Maintaining Daily College Dairy

Prof. Shamas-ud-Din	Convenor
Prof. Nuzhat Nasreen	Co-Convenor
Prof. Alima Mudasir	Member
Mr. Zuhaib	Assistant

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Transport Committee

Mr. Mohd. Ayoub	Coordinator
Prof. Shamas-u-Din	Member
Mr. Saleem Parvaiz	Member
Mr. Sameer Ahmad	Driver
Mr. Mohd. Ashraf	Driver
Mrs. Shagufta	Assistant

Legal Cell Committee

Prof. L.S. Sodhi	Convenor
Mr. Mohd. Ayoub	Member
Ms. Fehmeed-ul-Nisa	Lawyer
Mrs. Altafa Yasmeen	Accountant
Ms. Shagufta Hassan	Dealing Assistant

Boutique Tech.Craft Education Committee

Prof. Gurmeet Kour	Convenor
Mr. Arshid Suelah	Member
Ms. Suamiya Sadiq	Member
Prof. Ulfat Jan	Member
Mrs. Shagufta Hassan	Member
Ms. Sumina Khan	Designer

Discipline Committee

Mr. Mohd Ayoub	Convenor
Prof. Seema Naz	Member
Dr. Showkat Afza	Member
Prof. L.S Sodhi	Member
Mr. Arshad Suleh	Member
Mr. Irfan-ul-Hassan	Member
Mrs. Daljeet Kour	Member

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