



Office of the Principal
GOVERNMENT COLLEGE OF EDUCATION
Institute of Advanced Studies in Education
CLUSTER UNIVERSITY, SRINAGAR



Maulana Azad Road Srinagar (J&K)
(NAAC RE-ACCREDITED GRADE "A" (CGPA 3.24)
Telephone No: - 2479807, / Email: gcoe.sgr@gmail.com / [http:// www.gcoekmr.org](http://www.gcoekmr.org)

EXPRESSION OF INTREST

Applications are invited from reputed Book suppliers/vendors/Publishers registered members of the Association of India Publishers & Book suppliers (AIPBS) & also registered under UTN National Level Publishers Distributors & Suppliers for The Supply of Textbooks, reference Books and Periodicals for College Library for the financial year 2023-24. Applications accompanied with a CDR of **Rs. 20,000/- (Rupees Twenty Thousand only)** pledged in favour of Principal, Govt. College of Education (IASE) M. A. Road, Srinagar should reach to the office of the Principal by or before **5th May 2023**. The application form and terms and conditions (to be fulfilled by the interested parties) can be downloaded from official website of the college ([http:// www.gcoekmr.org](http://www.gcoekmr.org)).


Prof. (Dr.) Seema Naz
Principal

No: GCOE/IASE/23/ 969

Dated: 26/4/2023

Copy to:

1. Deputy Director, J&K Information Department, Srinagar for circulation in 02 leading daily newspapers preferably Greater Kashmir & Aftab.
2. Convener Library for information.
3. Office records.

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General Terms and conditions

The firm which applies for empanelment should fulfill the following conditions:

- 1. The firm should possess PAN (Permanent Account Number) card issued by the income Tax Department (attach self-attested documentary Proof).*
- 2. Firm should attach a proof of up to date Income Tax Clearance certificate issued in its favour by Income Tax Department (attach self-attested documentary Proof).*
- 3. The period of empanelment will be valid for the financial year 2023-2024.*
- 4. Empaneled firm should agree to supply all the books/references offerings a flat discount rate of 24% and 32% for paperback and hardbound respectively except for Govt. Publications.*
- 5. The College will provide opportunity to all the empaneled vendors to supply the books. In case any firm fails to supply the books within the stipulated time, the firm shall cease the opportunity to get another supply order.*
- 6. No Supplier/Publisher/Distributor shall have the sole right to supply books/publications. The College shall have the right to procure books directly from other suppliers / distributors / publishers on the terms and conditions decided by the Library Committee.*
- 7. The College Principal's decision in all the matters of procurement of books shall be final and binding on all the concerned.*
- 8. The empanelment will be terminated/dropped/black-listed of registered firm:*
 - a) If the vendor fails to deliver the 75% of the supply order (in terms of number of titles) during the year.*
 - b) If the vendor provides any wrong or distorted information to the Library.*
- 9. The suppliers must acknowledge the receipt of an order within 4 days.*
- 10. Only Goods Office Committee conversion rates shall be followed for foreign books.*
- 11. That the bills in triplicate should be raised in the name of Principal Government College of Education (IASE) Srinagar mentioning the order number and date, giving ,author,title,edition, name of publisher, year of publication and price.*

12. Any loss/damage caused to the supplier's consignment during transit shall be responsibility of the supplier, the costs of packing /flight charges/loading/unloading etc. at the ends are inclusive and shall be borne by the supplier.
13. Only CDR pledged to Principal Govt. College of Education shall be accepted Cheque /cash shall not be accepted.
14. The Price proof of all the books, except for the books with printed price, must be enclosed along with the bill in support of prices charged. Book publishers have to attach documentary evidence i.e. a copy of original publishers invoice duty signed by them for the price(s) proof in case of foreign/Indian publications where price of the book(s) not printed.
15. Force majeure: Any failure of omission or commission to carry out the provisions of the contract by the supplier shall not give rise to any claim by either of the party to contract, if such failure of omission or commission arises from an act of God, which shall include all the acts of natural calamities such as fire, flood, earthquake, hurricane or any pestilence or from civil strokes, compliance with any statute and or regulation of the government, lockouts and strikes, riots, embargo or from any political or any other reasons beyond the suppliers own control including war or state or insurrection, provided that notice or the occurrence of any event by either party to the other shall be given within Two weeks from the date of occurrence of such an event which could be attributed to Force majeure conditions.
16. All the pages of the empanelment document are to signed and stamped by the firm and to be submitted along with the application form and self-attested copies of documentary Proof.
17. The supply is to made within 15 days, if not firm to be panelized.
18. Order will be placed by the Principal and it will be sole discretion of his/her to place order to any empaneled supplier. There will be no objection from empaneled suppliers in this regard.
19. Supply will be given to publishers in a phased manner e.g. if College receives 30 publishers in first go 15 will be considered and after on if College receives further funds remaining 15 will be catered
20. The College reserves the right to change or modify or amend or substitute any clause(s) in the "Terms and conditions" if required at any time.
21. Absence of any of the above mentioned document will render the supplier ineligible for empanelment.
- I/We solemnly declare and affirm that we will follow and abide by the above laid down terms and conditions.*

**Signature along with
Stamp of the Firm**


Principal



APPLICATION FORM FOR EMPANELMENT

(Empanelment of Book sellers/suppliers/vendors for supply of book/periodicals for the financial year 2023-24)

1. Name of the the firm along with the Address: _____
2. Contact (Mobile No.): _____ Landland No: _____
3. Email Id: _____
4. Date of Establishment of the firm: _____
5. Name of the Owner: _____
6. Name of the partner(if any): _____
7. Registration No. of FBPI: _____
(encl. self attested documentary proof)
8. PAN/TAN No. of the firm: _____
9. TIN& GST No. of the firm: _____
10. Whether the firm is income tax payer Yes/No: _____
(if yes self attested copy of income tax clearance)
11. Name of three reputed clients among the institutions of higher learning like Universities, Colleges etc. Served by the vendor as book supplier during preceding three years.
 - a) _____
 - b) _____
 - c) _____
12. CDR Details:
CDR No: _____ Dated: _____
Amount: _____ (favouring Principal Govt. College of Education
(IASE) M.A. Road Srinagar.

Declaration:

- a) I/we do hereby declare that entries made in the Application form are true to the best of my/our knowledge and belief.
- b) I/we have carefully read the terms & conditions for registration and supply of books to the College & agree to supply books on the terms & conditions prescribed by the College.

Name: _____

Place: _____

Date: _____

Seal & Signature: _____